

## LYNCHBURG PLANNING COMMISSION

December 22, 2004

4:00 p.m. 2<sup>nd</sup> Floor Training Room, City Hall

### Lynchburg Planning Commission Public Participation Policy at Meetings Public Hearings

1. The presentation by the Petitioner's representative(s) will be a maximum of ten (10) minutes. If it would be difficult to fully explain a complex proposal orally within the time limit, it is recommended that the petitioner submit in advance to the Planning Division staff written information that can be mailed to the Commission members.
2. Comments from a speaker representing an opposition group will be a maximum of ten (10) minutes.
3. Subsequent individual citizens wishing to speak will be allowed a maximum of three (3) minutes each.
4. At the end of the public hearing, each side will be allowed a maximum of three (3) minutes for final comments.
5. The Commission would prefer not to hear speakers whose comments are repetitive or are irrelevant to the petition at hand, but will recognize the number of people present in support or in opposition to the petition.
6. When the public hearing comments are completed for an item, the Chair will declare that the hearing is closed. The Commission will then go into a business session on that item, during which the public may remain present but will not be allowed to speak.
7. The Commission Chair will firmly and fairly enforce the above rules.

### Other Agenda Items

The Commission agenda will frequently contain items which are not listed as public hearings. Such non-public hearing items include proposed subdivision plats, public street dedications, and street names. Public comments on such items are generally not encouraged. However, the Commission may at its discretion allow citizens to speak according to the rules listed above.

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1. Approval of the Minutes of the December 22, 2004 meeting.
2. Subdivision, Street Dedication, Street Namings, Street Vacation
  - a. The purpose of the petition is to name three private driveways off Leesville Road "Wexford Place," "Wexview Lane" and "Barrington Way."
  - b. The purpose of the petition is to (1) vacate a portion of Milton and Lawson streets, (2) dedicate 1.664 acres for right-of-way for the realignment of Milton Street, and (3) rename Lawson Street to "Milton Street" in order to subdivide the property into 27 new duplex or single-family lots for development under the existing R-3, Medium Density, Two-Family Residential District regulations.
  - c. The purpose of this petition is to dedicate 0.254 acres for right-of-way for the proposed public street extension of Bradley Drive, an existing public street off Mayflower Drive.
  - d. The purpose of this petition is to dedicate 0.907 acres for right-of-way for the proposed public street extension of Palmer Drive, an existing public street off Grove Road in order to develop the property into 12 new single-family lots
3. Public Hearings
  - a. Petition of C & G Properties to rezone approximately 1.09 acres at 1400 Lakeside Drive from B-3, Community Business, and R-3, Medium Density Two-Family Residential, to B-5C, General Business (Conditional) to allow the operation of a thrift shop and related parking.
  - b. Petition of Millside Development, LLC, for a Conditional Use Permit to construct a Cluster Commercial District at Graves Mill Road and Lillian Lane in a B-1, Limited Business District.
  - c. Consideration of holding a closed session to discuss appointments to the Citizens Monitoring Committee.
4. Old/New Business
  - a. Citizens Monitoring Committee.
5. Next Regular Meeting Date – January 26, 2005 – 4:00 p.m.